

Reliability through Quality and Innovation

## **CRANE OPERATOR'S PRE-SHIFT SAFETY INSPECTION CHECKLIST**

Company:		
Operator Name: Date:		
Crane	Crane ID: Bldg.:	
	<b>Inspection Tag</b> if the tag is missing or the inspection due date has expired or is illegible, the equipment must be removed from service.	
	Disconnect Locate the main crane disconnect switch	
	Pendant Control or Controllerscheck up, down, East, West, North and South.	
	Wire Rope or Chaincheck for damage. Indicators are worn, cut, kinked, crushed, spooling, or bird-caged cable.	
	HookCheck for bending, spreading, cracks, and ensure there is a safety latch	
	Upper Limit SwitchCheck hook block stop.	
	Brake SystemCheck the trolley, bridge, and hoist brakes.	
	<b>Trolley and Bridge Travel</b> Ensure stops are in place, limits are functioning, and travel path is clear of obstructions.	
	Hoist Gearing SystemCheck for any unusual noises.	
	Rails (During Operation)Check for unusual wear or noise.	
	Lubricationcheck for leaks or excess grease.	
	<b>Weight Limits</b> Review capacity of equipment. Weight to be lifted must be calculated or measured if unknown.	
	<b>Rigging Equipment</b> Inspect slings, shackles, guide ropes, and always use personal protection equipment.	
CAUTION: IF ANY MALFUNCTIONS OR UNUSUAL NOISES ARE OBSERVED, STOP USING THE CRANE/HOIST AND		

CONTACT YOUR SUPERVISOR OR SAFETY COORDINATOR IMMEDIATELY. PERSONNEL USING MATERIAL HANDLING EQUIPMENT MUST BE TRAINED AND QUALIFIED FOR THAT SPECIFIC TYPE OF EQUIPMENT.